

VIRTUAL STUDENT FEDERAL SERVICE

Virtual Internship. Real Experience.

How it began

"We're also doing more to marry technology with global service. That's why today I am pleased to announce that over the next year the State Department will be creating Virtual Student Foreign Service Internships to harness the energy of a rising generation of citizen diplomats. Working from college and university campuses, American students will partner with our embassies abroad to conduct digital diplomacy that reflects the realities of the networked world."

- Hillary Clinton, 2009

New York University

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How it's grown

VSFS in the past decade	Agencies	Projects	Applicants	Interns	
2009-2010	1	44	44	44	
2013-2014	8	276	2630	511	
2019-2020	54	605	3035	1260	
2020-2021	57	773	7842	2110	

On to new heights in the next decade!



CONNECTING STUDENTS TO FEDERAL INTERNSHIPS

How it works

Who is eligible to participate?

- → U.S. citizens in student status
 - Full-time or part-time
 - Undergraduate through Ph.D.
 - All majors
 - Certificate or degree
- → Studying in the U.S. or abroad

What does a VSFS internship entail?

→ Students work on unclassified projects September - May Students use their own computer → About 10 hours per week → Unpaid. May be eligible for course credit.

Why VSFS?



For Students

- → access + affordable
- → flexible
- → course credit



For Students

- → access + affordable
- → flexible
- → course credit
- → career development
- → mentors + networks

Timeline





July 1 - 31

Students apply on USAJobs.

August

Mentors select students

September

Projects begin!

Best practices for students

Review projects for requested skills and experience to highlight relevant information in the federal resume and statement of interest.

- →Write down project codes for internships of interest.
- \rightarrow Be strategic with the 3 projects selected.

Best practices for students:

→Save a PDF of the projects of interest to review before submitting the statement of interest and for potential interviews.

- →Set aside plenty of time for USAJobs.gov application materials.
- →Address each project in the statement of interest.

Best practices for students:

- →Link to online portfolios.
- →Edit the resume and statement of interest before submitting.
- →Review the Ask A Manager blog for tips about resumes and interview prep.
- →If selected for an interview, notify references and share the project description PDF with references.



ASK A MANAGER and if you don't, I'll tell you anyway





HOW TO

FOR AN INTERVIEW If you're like most people, you struggle with preparing for job interviews and feeling confident going into interviews, so I have a free guide to help you.

How to Prepare for an Interview: Boost Your Confidence, Impress Your Interviewer, and Get a Job



- An easy 4-step process for interview prep
- 14 tips to get your mind in gear
- 15 questions that I would ask you in an interview
- A supplemental video version of the guide, in case you'd rather watch than read



#Delivering Diversity

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