

**Joint Admission Agreement**  
Between

**COLLEGE OF SAINT ELIZABETH**

And

**COUNTY COLLEGE OF MORRIS**

This letter of agreement outlines the terms of understanding between the College of Saint Elizabeth (CSE) and County College of Morris (CCM). The focus of the agreement is a collaborative effort intended to facilitate the education of students in CCM's Associate in Science degree in Criminal Justice through the Bachelor of Arts degree in Justice Studies and the Master of Science in Management: Criminal Justice Administration at CSE. The agreement is intended to create an arrangement that will benefit the student, County College of Morris and the College of Saint Elizabeth.

**The Program**

The College of Saint Elizabeth proposes a plan in which students admitted to CCM's A.A. program in Criminal Justice also be admitted to CSE's baccalaureate program in Justice Studies. Students will be accepted formally into the program upon receipt of their degree from CCM. It is expected that they will take all of their additional (post-associate, up to 32) transfer credits at CCM.

Provided that they meet and continue to meet existing standards and requirements of CSE, these students will also be accepted into the Master of Science in Management: Criminal Justice track, thus facilitating their planning from the A.A. to the M.S. They will also be eligible to apply for CSE's "Combined Degree Program," which allows undergraduates to take 3 graduate courses as part of the bachelor's degree requirements, which will reduce time to master's degree.

The College of Saint Elizabeth will accept completion of the Associate in Arts degree from CCM as completion of CSE's general education program, with the exception of the CSE requirement for one 3-credit theology course which will be taught at CCM.

Upon completion of the associate degree, students will continue to take appropriate CCM courses toward the maximum of 96 credits in transfer that can be accepted. A CSE academic advisor on the CCM campus will assist students in selecting courses that will be acceptable in transfer to CSE.

Students in the program will complete the remaining credits (at least 32) toward the 128 credits needed for the baccalaureate degree from CSE courses to be offered at the CCM campus, with one course, the Justice Studies Capstone Seminar, being given at the CSE

site. It is expected that students will be taking both CCM and CSE courses simultaneously during the post-associate phase. At least half of the requirements in the CSE Justice Studies major must be taken from CSE courses. Participants must maintain a 2.0 GPA, with major courses at a "C" or better in order to remain in the baccalaureate program. To enter the master's program, a 3.0 GPA is required, and there is a formal application procedure that must be completed successfully.

### **Administrative Cooperation**

CSE and CCM will jointly prepare marketing materials, which will be distributed by CCM to incoming students, and be made available to already-enrolled students at advising and registration times in order to market the program. These materials will be printed by CCM at no cost to CSE.

Advising materials will be provided by CSE to faculty and staff at CCM to be used for advising purposes. CCM will market the program to students and ensure that students are properly advised.

Students choosing this program must maintain a 2.0 GPA or better in the post-associate courses to remain in the program. They will remain CCM students for their associate degree, and, following the receipt of their associate degree, will continue to receive from the county college all the privileges and access to resources that other CCM students receive, including, but not limited to, parking, library, medical and IT access. Upon their formal transfer to CSE, they will also benefit from CSE's resources, just as other CSE students do. Financial aid after receipt of the associate degree will be processed via a consortial agreement for each student who applies. This will be administered cooperatively between the two Financial Aid Offices, in accordance with government regulations.

In recognition of the additional revenue derived by the county college from the post-associate degree course work done at the county college by students in this program, the county college will provide classrooms for the CSE courses to be delivered at CCM, without cost.

CSE will provide a part-time coordinator for the program, known to CCM, who will:

- a. Assist in the recruitment of students by means of mailings and personal recruitment efforts.
- b. Facilitate communication between students at the county college, faculty and staff there, and CSE.
- c. Conduct orientation and "bonding" programs for students who have selected this option.
- d. Facilitate the transfer process.
- e. Advise students in the program who have received their associate degree

In some semesters students will be taking both CSE courses and CCM courses. Students will register at, and pay, each institution for the courses taken there. The two institutions will work with the CSE coordinator to make this as seamless a process as possible, enabling students to register for all courses at one sitting.


**Discipline and Grievances**

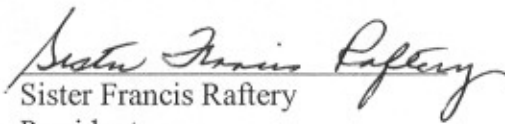
Students will be subject to disciplinary rules and grievance procedures of the college on whose campus the issue exists. Academic issues related to specific courses will be dealt with by the institution whose course is at issue. Issues related to the degree program will be resolved by the degree-granting institution in which the student is matriculated.

**The Agreement**

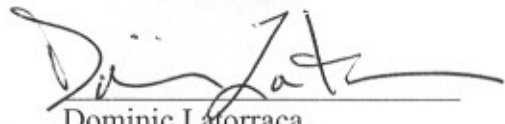
1. This agreement will be in force until dissolved or mutually modified.
2. The agreement will be reviewed at the mid-point of the second semester by representatives of the institutions involved.
3. This agreement may be cancelled by any party. Non-renewal notice must be given by February 15 for cancellation the following year. In the event the agreement is cancelled, arrangements will be made for students to complete the program on the CSE campus. The agreement may not be terminated during a semester.
4. The heads of the two departments shall meet at least twice a year to review the progress of the program and to plan and review course offerings and facilities.

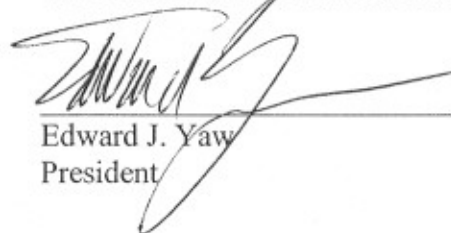
For the College of Saint Elizabeth:

  
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James S. Dlugos  
Vice President for Academic Affairs

  
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Sister Francis Raftery  
President

For County College of Morris:

  
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Dominic LaTorra  
Vice President for Academic Affairs

  
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Edward J. Yaw  
President

Date 4/2/07